

MONTHLY MAINTENANCE

Year: _____

TASKS	J	F	M	A	M	J	J	A	S	O	N	D
Inspect Air Vents for Blockage												
Clean Heat Registers												
Clean or Replace HVAC Filters												
Clean or Replace Furnace Filters												
Check Water Softener												
Flush Water from Water Heater												
Inspect Drains for Clogs or Leaks												
Clean Mineral Deposits from Showerheads												
Clean Garbage Disposal												
Clean Kitchen Vent Hood & Filter												
Check Fire Extinguishers												
Test Carbon Monoxide Detectors												
Test Smoke Alarms												
Inspect Electrical Cords & Equipment for Wear												
Check Home Exterior for Foundation Issues												
Check Trees for Potential Damage												

SPRING MAINTENANCE

Year:

- Clean Screens on Windows and Doors
- Vacuum Lint from Dryer Vent
- Change Air-Conditioner Filter
- Polish Wood Furniture
- Inspect & Clean Interior Light Fixtures
- Inspect Caulking in Bathrooms
- Check Weather Stripping on Doors & Windows
- Check Outdoor Faucets & Sprinklers
- Power-Wash Windows & Siding
- Inspect Roof & Chimney
- Professional Inspection of Septic System
- Clean & Check Gutters
- Check & Replace Batteries in Detectors
- Have Air-Conditioning System Serviced
- Drain or Flush Water Heater
- Fertilize Lawn

SUMMER MAINTENANCE

Year:

- Check Dishwasher for Leaks
- Inspect & Clean Refrigerator Coils & Drip Trays
- Clean Kitchen Exhaust Fan Filter
- Check Kitchen Cabinets & Plumbing for Leaks
- Check Bathroom Cabinets & Plumbing for Leaks
- Seal Tile Grout
- Reverse Ceiling Fan
- Clean Garage
- Oil and Inspect Door Hinges
- Inspect Garage Door
- Inspect Interior Faucets & Showerheads
- Inspect Exterior Faucets
- Prune Trees & Bushes
- Remove and Prevent Weeds
- Inspect Dryer Hoses
- Inspect Sprinklers

FALL MAINTENANCE

Year:

- Clean Fireplace & Check for Damage
- Have a Professional Inspect Fireplace
- Inspect Roofing for Damage
- Power-Wash Windows & Siding
- Touch Up Exterior Paint
- Clean Out Gutters
- Winterize Plumbing
- Check for Cracks in Windows & Doors
- Repair Exterior Siding
- Repair Any Issues in Driveway or Walkways
- Have Professional Inspect Forced-Air Heating
- Drain & Store Exterior Hoses & Sprinklers
- Insulate Outdoor Faucets
- Check Water Heater for Leaks
- Vacuum Lint from Dryer Vent
- Check Major Home Appliances for Repairs

WINTER MAINTENANCE

Year:

- Check Dishwasher for Leaks
- Inspect & Clean Refrigerator Coils & Drip Trays
- Clean Bathroom Exhaust Fan Grill
- Check Kitchen Cabinets & Plumbing for Leaks
- Check Bathroom Cabinets & Plumbing for Leaks
- Seal Tile Grout
- Reverse Ceiling Fan
- Check Basement & Craw Space for Leaks
- Inspect Gutters after Storms & Freeze
- Clean Bathroom Drains
- Clean Kitchen Drains
- Cover Air-Conditioning Unit
- Prepare Supplies for Power-Outtage
- Get De-Icers for Driveway & Walkways
- Prepare Shovel & Snow Blower
- Check Ice Scraper for Cars

HOME MAINTENANCE

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